



## Vestaburg Community School

Mr. Jeffrey E. Beal, Superintendent  
7188 Avenue B  
Vestaburg, MI 48891  
(989) 268-5353 fax: (989) 268-5852  
www.vcs-k12.net

Thursday, September 29, 2011

### **Internal/External Posting for (2) Paraprofessionals**

Title: Paraprofessional

Reports to: Elementary School Principal

Qualifications: Meets the definition of highly qualified as per Federal Employment Standards of "No Child Left Behind" legislation. Finger printing and background check required. Experience working with elementary level students highly preferred. Such alternatives or additions to the qualifications as the administration may find appropriate and acceptable.

Beginning Date: November 1, 2011

Salary Benefits: As per Master Agreement

Hours: Five hours per day

Application: Submit letter of interest and resume stating employment, education qualifications, references and copy of Work Keys Certificate or other documentation of NCLB Highly Qualified qualifications to:  
Darby Weaver, Elementary Principal

Deadline: Friday, October 14, 2011 by 3:00 p.m.

Duties Include: Classroom instructional support activities@ the elementary level  
Supervision of students throughout day  
Other duties as assigned  
Ability to participate in all Paraprofessional Staff Meetings