



Vestaburg Community School

Mr. Jeffrey E. Beal, Superintendent
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Vestaburg, MI 48891
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Wednesday, November 30, 2011

Internal/External Job Posting Preschool Paraprofessional

- Title:** Preschool Paraprofessional
- Reports to:** Elementary School Principal
- Qualifications:**
- *Meets the definition of highly qualified as per Federal Employment Standards of “No Child Left Behind” legislation.
 - *Must have Child Development Associate credential (CDA); or an Associate of Arts in early childhood/preschool education or child development; or one hundred twenty clock hours of documented formal childcare education offered by approved training organization and approved by Michigan Department of Education.
 - *Finger printing and background check required. Must provide verification.
 - *Such alternatives or additions to the qualifications as the administration may find appropriate and acceptable.
- Beginning Date:** As soon as possible – end of school year
- Salary Benefits:** As per Master Agreement
- Hours:** Five hours per day/five days per week
7:50 am -1:20 pm
- Application:** Submit letter of interest and resume stating employment and education qualifications and references and copy of Work Keys Certificate or other documentation of NCLB Highly Qualified qualifications to: Darby Weaver, Elementary Principal
- Deadline:** 3:00 p.m., Friday, December 9, 2011
- Duties Include:**
- *Classroom instructional support activities@ the elementary level
 - *Supervision of students throughout day
 - *Ability to participate in all Paraprofessional Staff Meetings
 - *Other duties as assigned