

# Proposed Minutes of the Organizational Board Meeting

## July 14, 2014

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Vice President Palmer called the meeting to order at 6:30 p.m. in high school classroom #2113.

Members present: Drumm, Freeman, McNerney, Palmer, Ryckman,

Members absent: Van Sickler

Administrators present: Hubbard, Weaver, Walderzak

Administrators absent: None

Visitors present: Sharon Davis, Charlotte Davis, Sean Phillips, Larry Koutz, Brian Zinn, Bonnie Walker, Mayna Powers, Marilyn Erskin, Mary Lu Throop, Connie Marshall, Dianne Wilson, Kathy Gates

### Approval of Agenda

Palmer amended the agenda by adding to New Business E. Executive session attorney/client privilege.

Motion by McNerney, support by Freeman to approve the agenda as amended.

Motion CARRIED 5-0

Recognition of Guests: None

Communications: None

### Board Vacancy

The board interviewed 3 candidates for the board vacancy. Questions were asked by each board member concerning budget cuts, critical issues in education and funding. What is the importance of athletics, the arts and clubs in education? What is the relationship between the superintendent and the board of education? What method is most effective for communicating with staff, community and the board?

The board discussed the three candidates.

Motion by McNerney, support by Drumm to appoint Charlotte Davis to the board until the November Election.

Roll call: Drumm – yes, Freeman – no, McNerney – yes, Palmer – yes, Ryckman – yes

Motion CARRIED 4-1

Hubbard thanked all three candidates for their interest in the Board of Education.

Hubbard swore in Davis to the Board of Education.

### Approval of Minutes

Motion by McNerney, support by Drumm to approve the minutes of the Budget Hearing Meeting held June 23, 2014 as presented.

Motion CARRIED 6-0

Motion by McNerney, support by Ryckman to approve the minutes of the Regular Board Meeting held June 23, 2014 as presented.

Motion CARRIED 6-0

### Treasurer's Report

Motion by Freeman, support by McNerney to approve the bills as monies become available.

Motion CARRIED 6-0

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Consent Agenda Items

A. Resignation

1. Hal Clark – 7<sup>th</sup> Grade Girls Basketball Coach
2. Troy Johnston - Varsity Girls Basketball Coach

Motion by McNerney, support by Ryckman to approve the consent agenda as presented.  
Motion CARRIED 6-0

Organizational Business

Motion by Freeman, support by Davis to approve the dates, times and location for the regular meetings.

Motion CARRIED 6-0

Motion by Freeman, support by Drumm to approve the primary depositories for 2014-15

1. Firstbank/Mercantile Bank
2. Chemical Bank
3. Isabella Bank and Trust
4. Michigan Liquid Asset Fund

Motion CARRIED 6-0

Motion by McNerney, support by Freeman to approve Authorization to Sign Checks

1. Payroll Acct -- Interim Superintendent Hubbard, Administrative Assistant Grover
2. General Fund -- Board President, Treasurer, Secretary ( 2 of 3 )
3. Activity Account -- Bookkeeper Walker, Administrative Assistant Grover
4. 2005 Debt Retirement -- Interim Superintendent Hubbard, Board President
5. Lunch Fund -- Bookkeeper Walker, Administrative Assistant Grover
6. 2009 Debt Retirement – Interim Superintendent Hubbard, Board President

Motion CARRIED 6-0

Motion by Freeman, support by Drumm to approve Authorization to Transfer Electronic Funds to Bonnie Walker or Karen Grover

Motion CARRIED 6-0

Motion by McNerney, support by Freeman to approve Authorization to Redeem or Purchase Certificate of Deposits to the Superintendent, Administrative Assistant to the Superintendent or Bookkeeper

Motion CARRIED 6-0

Motion by Freeman, support by McNerney to approve The Daily News at the Publication of

Motion CARRIED 6-0

Motion by Freeman, support by Drumm to approve the designation of Legal Counsel to Thrun Law Firm P.C

Motion CARRIED 6-0

Motion by McNerney, support by Drumm to approve Yeo and Yeo as the school auditor.

Motion CARRIED 6-0

Motion by Freeman, support by McNerney to approve the Designation of Election Duties to the Superintendent and Central Office Staff

Motion CARRIED 6-0

Motion by McNerney, support by Ryckman to approve Organizational Memberships

1. Michigan Association of School Boards
2. Michigan High School Athletic Association
3. Montcalm County School Board Association
4. MASB Legislative Network

Motion CARRIED 6-0

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Establish Board Committees and Members

Motion by Freeman, support by Ryckman to approve Palmer as representative and Van Sickler as alternate for the Montcalm County School Board Association

Motion CARRIED 6-0

Motion by Ryckman, support by McNerney to appoint Van Sickler as representative and Davis as alternate for the MASB Delegate Assembly

Motion CARRIED 6-0

Motion by McNerney, support by Drumm to approve the entire board on the personnel and salary committee. Hubbard recommended that Davis replace Keyes on the operations committee

Motion CARRIED 6-0

Motion by McNerney, support by Freeman to approve Hubbard as the Representative to Vestaburg Foundation Committee

Motion CARRIED 6-0

Motion by Ryckman, support by Freeman to approve Drumm as Representative and McNerney as alternate for the District School Improvement Team

Motion CARRIED 6-0

Motion by McNerney, support by Davis to approve Participation in MAISD Schools of Choice 501 and 501C

Motion CARRIED 6-0

Motion by McNerney, support by Drumm for the approval to Adopt Legal Reference Note

Motion CARRIED 6-0

Motion by Freeman, support by McNerney for Approval of CIPA Compliance

Motion CARRIED 6-0

Motion by Freeman, support by McNerney to approve the School Bond Loan Fund

Motion CARRIED 6-0

New Business

Motion by McNerney, support by Drumm to approve the 2014-2015 Student Handbook

Motion CARRIED 6-0

Motion by Freeman, support by Drumm to approve changes of the MSAC Constitution 2014-2015  
Walderzak gave the board the changes to the MSAC Constitution.

Motion CARRIED 6-0

Motion by Ryckman, support by Freeman to set Monday, August 4<sup>th</sup> at 4:00 p.m. the board workshop at the MAISD.

Motion CARRIED 6-0

Motion by Freeman, support by McNerney to approve the Cross Country Overnight Camp  
Walderzak gave the board the itinerary for camp.

Motion CARRIED 6-0

Motion by Freeman, support by McNerney to enter executive session at 8:19 p.m.

Roll call: Davis – yes, Drumm – yes, Freeman – yes, McNerney – yes, Palmer – yes,  
Ryckman – yes

Motion CARRIED 6-0

Motion by Freeman, support by McNerney to re-enter regular session at 9:06 p.m.

Roll call: Davis – yes, Drumm – yes, Freeman – yes, McNerney – yes, Palmer – yes,  
Ryckman – yes

Motion CARRIED 6-0

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Discussion

Transportation RFP

Hubbard stated after looking at the bids from the RFP at this point there is no savings in contracting with another company. It is Hubbard's recommendation to use our current drivers and honor their contracts.

Hubbard stated it is his recommendation to post the position of Transportation/Facilities Supervisor.

Motion by Freeman, support by Drumm to post the position of Transportation/Facilities Supervisor. If there is not a good candidate then the school district will work with Auxilio as option B.

Motion CARRIED 6-0

Motion by Ryckman, support by McNerney to work with the ISD to make sure the routes ready for Kindergarten boot camp.

Motion CARRIED 6-0

Milk and Bread Bids

Hubbard stated we are on the second year of a 2 year contract.

Works in Progress: None

Recognition of Guests

Larry Koutz 7395 Avenue C - Would like to thank the board for the use of the building and facilities for the Vestaburg Community Days. It is very much appreciated. Mr. Koutz would also like to ask for volunteers for the dunk tank during community days.

Hubbard, Ryckman, McNerney and Drumm all agreed to volunteer.

Palmer would like to thank Mr. Koutz and Bonnie Walker for all the work they do for the Vestaburg Community Days

Motion by Freeman, support by McNerney to adjourn at 9:15 p.m.

Motion CARRIED 6-0

Karen S. Grover  
Recording Secretary